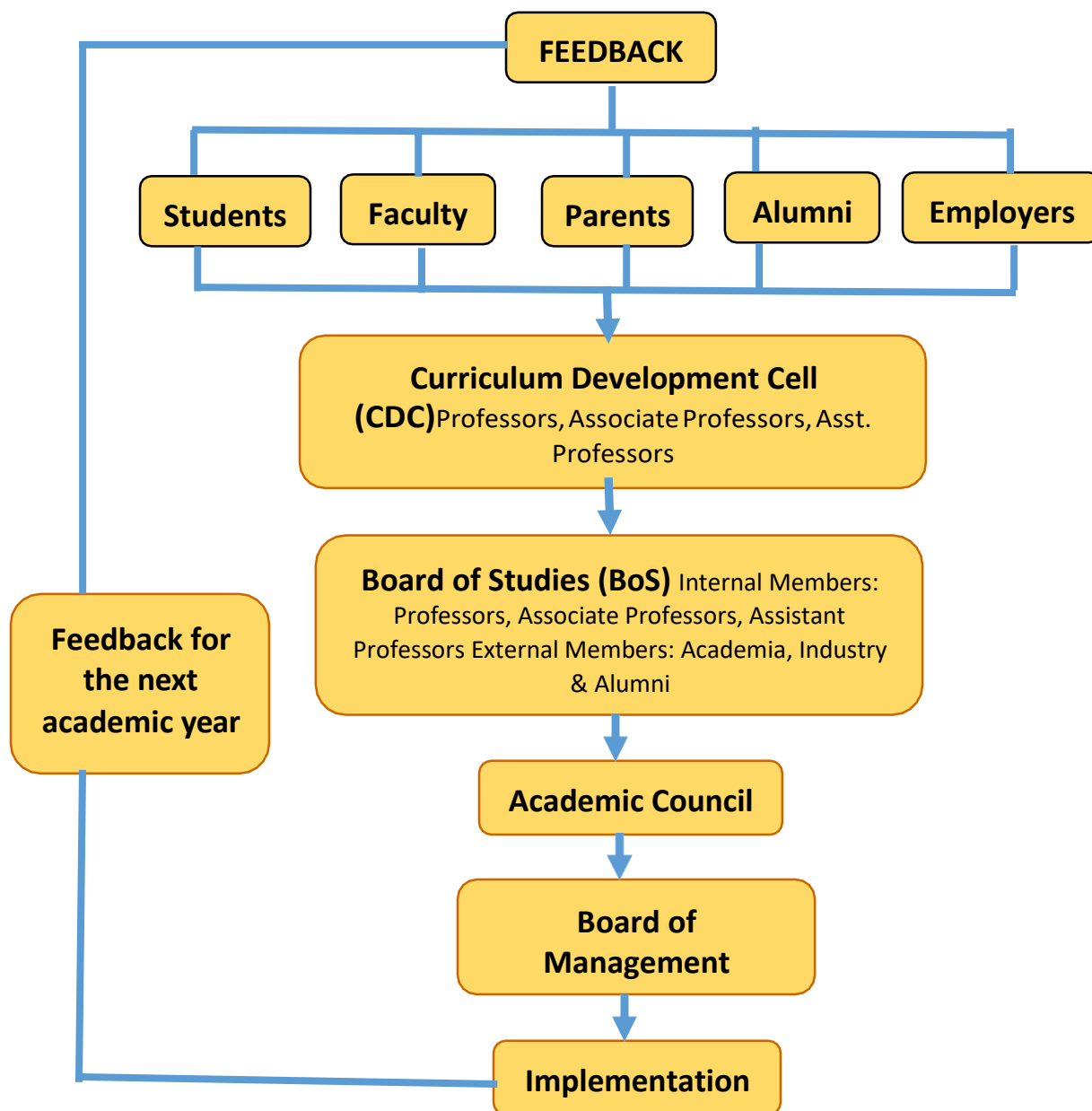


PROCESS ON CURRICULUM DESIGN

In order to enrich the curriculum and syllabi, statutory meetings like Board of Studies, Academic Council and Board of Management are conducted twice a year. During this enrichment process, feedback on the curriculum & syllabi from various stakeholders like students, faculty members, parents, alumni and employers are obtained through structured feedback forms. Based on the feedback, Curriculum Development Cell (CDC) will analyse and consolidate the changes required in the courses and syllabi.

The CDC minutes which highlights the changes incorporated based on the feedback analysis report will be presented in the Board of Studies (BoS) meeting. BoS will thoroughly scrutinize the entire curriculum & syllabi and carryout the necessary changes in the curriculum & syllabi.

The HoDs concerned will present the salient features of the proposed changes in the curriculum and syllabi and move the resolutions in the Academic Council. The suggestions given by the Academic Council will be incorporated by the HoDs and the minutes of the Academic Council will be presented to the Board of Management for review and approval. The process flow chart is given below.



DEPARTMENT OF CIVIL ENGINEERING
FEEDBACK FROM STAKEHOLDERS AND ACTION TAKEN
(2018-19)

The department has formal and informal mechanisms to obtain feedback from stakeholders through various committees, associations and organizations, etc.

1. a. Employers Feedback

- The recruiters appreciated that the students are good in soft skills.
- Recruiters expressed that they are fully satisfied about the healthy environment, infrastructure

1. b. Parents Feedback

- Requested to give exposure in the area of personality development
- Parents were happy about the ranking of the University

1. c. Students Feedback

- Students requested for more field visits
- Students requested for Industrial training

1. d. Alumnus Feedback

- Alumnus expressed that they are fully satisfied about the healthy environment, infrastructure, well-established lab facilities, industry trained faculty members in the department of Civil Engineering.
- Requested for field oriented workshops.

Feedback : Employer



Karunya Institute of Technology and Sciences
(Deemed to be University under sec. 3 of UGC act 1956)

Dear Sir/ Madam,

We shall very much appreciate and be grateful to you, if you can spare some of your valuable time to fill up this feedback form. This data will be kept confidential and will be used only for assessment of the alumni performance for the improvement of our program.

Employer Feed Back						
Name of the Graduate: <u>Cyana Mani</u>		Company: <u>Sai Cons Pvt. Ltd.</u>				
Position: <u>Design & Support</u>		Number of years in the company: <u>05</u>				
SL. No	Assessment Criteria	Rating				
		5 (Excellent)	4 (Very Good)	3 (Good)	2 (Average)	1 (Needs Improvement)
1	Communication Skills	/				
2	Understanding the workplace problems and identification of effective solutions		/			
3	Work as a part of team		/			
4	Planning and organizing skills		/			
5	Application of fundamental knowledge in problem solving		/			
6	Attitude of life-long learning and continuous improvement		/			
7	Ethical responsibility and service to society	/				
8	Use of information and communication technology and equipment		/			
9	Innovation and creativity		/			
10	Commitment, sincerity and integrity		/			

Signature of the Employer/Representative: [Signature]
 Designation: Design & Support
 Phone Number/ email id: 7637678110

Date: 6.6.2018
 Seal: _____

Parents Feedback



DEPARTMENT OF CIVIL ENGINEERING (NBA Accredited)

Parent's Feedback Form

Dear Parent,

We shall be very much grateful if you can spare some of your valuable time to fill up this feedback form. It would help us in our efforts to contribute the best talent to the society in terms of qualified and morally upright Engineers.
- Prof. Civil

Name of your ward	<u>Freeda chirmy John</u>	Reg. No.	<u>URK19LE038</u>
Programme	<u>Civil Engineering</u>	Year	<u>2019</u>

S.N	Assessment Criteria	4 point scale			
		4 Strongly agree	3 Agree	2 No comments	1 Disagree
1	I often interacted with my ward and Department / Institute staff to find out his / her academic progress	<input checked="" type="checkbox"/>			
2	The Student's discipline in the Institute is good	<input checked="" type="checkbox"/>			
3	The atmosphere in the Department / Institute is conducive for good living and learning	<input checked="" type="checkbox"/>			
4	There is a positive change in the behaviour of my ward after joining the Institute	<input checked="" type="checkbox"/>			
5	The Curriculum of the Civil Engineering Programme is well-designed and incorporates latest topics for better employability	<input checked="" type="checkbox"/>			
6	The Department / Institute helped my ward to develop Communication & Technical Skills	<input checked="" type="checkbox"/>			
7	The Department library / Central Library of the Institute is equipped with latest books and facilities for self-learning		<input checked="" type="checkbox"/>		
8	Teaching - Learning process in Karunya is useful to make student Industry ready	<input checked="" type="checkbox"/>			
9	Hostel accommodation and food in the mess is good and well maintained with all amenities	<input checked="" type="checkbox"/>			
10	The Institute has good Sports & Games facilities	<input checked="" type="checkbox"/>			
11	The Medical facilities provided at the Institute are good	<input checked="" type="checkbox"/>			
12	Interested to contribute to the Department: 1. Guest Lecture - Yes/No 2. Industrial Training- Yes/No 3. Placement- Yes/No 4. Industrial Visit- Yes/No				

Any other comments or suggestions for improvement:

Focus may be given in personality devt.

	Father	Mother	Guardian
Name	<u>John</u>		
Mobile No.	<u>8874668810</u>		
Occupation			
Email Id			
Address for communication		Permanent Address	

Alumni Feed back



Karunya Institute of Technology and Sciences
(Deemed to be University under sec. 3 of UGC act 1956)

Date: 2.6.2018

Alumni Feed Back						
Name of the Student: Suguman Chandra		Reg. No.: UNIC 16 CG 1024				
Current Position:		Batch :				
SL. No	Assessment Criteria of KU Alumnus	Rating				
		5 (Excellent)	4 (Very Good)	3 (Good)	2 (Average)	1 (Needs Improvement)
1	Improvement in Communication Skills	/				
2	Ability to appreciate workplace problems and suggest solutions					
3	Event planning, organization, team play and leadership	/				
4	Knowledge on communication technology and software	/				
5	Innovation and creativity		/			
6	Strong foundation in fundamentals		/			
7	Motivation to lifelong learning		/			
8	Ethical and social responsibility	/				
9	Relevance of curriculum in addressing societal needs	/				
10	Personality development and character building	/				
Total						

field oriented workshop may be introduced.

Suguman 2.6.18
Signature of the Alumni with date

Action taken: Annexure I

Feedback : Special lecture on personality development



Karunya Institute of Technology and Sciences
(Declared as Deemed to be University under Sec. 3 of the UGC Act, 1956)
A Christian Minority Residential Institution
AICTE Approved & NAAC Accredited
Karunya Nagar, Coimbatore - 641 114

DEPARTMENT OF CIVIL ENGINEERING

Dr. P.D. ARUMAIRAJ, M.E., Ph.D.,
Professor & HoD
Department of Civil Engineering

KITS/HOD/DCE/CIR/775/2019
09/01/2019
hod_civil@karunya.edu

CIRCULAR

We have arranged a special lecture by Er. S. Manjuladevi, Assistant Engineer, TWAD Barod, Coimbatore on "**Personality Development for upcoming Engineers**" for the all B.Tech Civil Engineering students on 9th January 2019 at 3.00 p.m. in Civil Engineering Seminar Hall. All B.Tech students are requested to attend the special lecture.


HEAD OF DEPARTMENT

To

II, III & IV year students through email

Notice Board

Cc to : Dean (SET) - for kind information

Cc to : File

Action taken: Annexure I

Feedback : Field oriented workshop

18.02.19

To
The Dean
School of Engineering and Technology
Karunya Institute of Technology and Sciences

Respected Sir,

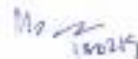
Sub: Requesting approval to organize a one day workshop - reg

We are planning to organise one day workshop with hands on session on "Design of Bridges" using MIDAS software. The workshop is scheduled to conduct on 18/2/19 from 9.30am to 3.00pm. The participants are PG Structural Engineering and Geotechnical Engineering students. The workshop aims to impart knowledge on the software MIDAS to the PG students and interested faculties. I request you to kindly approve to conduct the programme. The coordinators of the programme are Dr.N.Anand and Mr.Arun solomon

D.K
18-2-19

Thanking You

Yours Truly




Dr.P.D.Arumairaj

Course coordinators:

Cc to: Head - CTC - with a request to arrange one lab for conducting the programme
Dr.David wilson - Subject teacher (English)

Action taken: Annexure I

Feedback : Field Visit

	Karunya Institute of Technology and Sciences (Declared as Deemed to be University under Sec. 3 of the UGC Act, 1956) A Christian Minority Residential Institution AICTE Approved - NAAC Accredited Karunya Nagar, Coimbatore - 641 114
DEPARTMENT OF CIVIL ENGINEERING	
Dr. P.D. ARUMAIRAJ, M.E., Ph.D., Professor & HoD Department of Civil Engineering	KITS/HOD/DCE/001/051/2019 18/02/2019 hod_civil@karunya.edu
OFFICE ORDER	
Dear Sir,	
Sub: Permission for II Year B.Tech Civil Engineering students to go for Industrial visit to the Small Hydro Electric Project construction site at Poringalkuthu, Thrissur - Reg.	
Ref: Letter dated 16/02/2019, approved by the competent authority.	
With reference to the above, the permission to go for the Industrial visit to the Small Hydro Electric Project construction site at Poringalkuthu, Thrissur, Kerala on 19 th February 2019 for 49 students (41 Boys and 8 Girls) has been granted. The students are permitted with the following terms and conditions.	
<ol style="list-style-type: none">1. The students should strictly follow the norms of the university and adhere to the rules and regulations during the entire period of the Industrial visit2. The student should not involve in any indisciplinary activities during the Industrial visit and they should follow the instructions of the Staff/Escort.3. The students are solely responsible for their safety and security throughout the Industrial visit4. Any act of indiscipline that defaming the reputation of the institution by the student during the Industrial visit will immediately lead to disciplinary action as per the University norms5. The parents of the students should be informed about their travel plan and schedule prior to the program.6. The timing for the entire Industrial visit has to be strictly complied and any deviation from the approved scheduled program will be viewed as violation. The faculty Coordinator / Escort will be responsible for ensuring the timing and follow-up of the program.	
The students are permitted to leave the University campus on 19-02-2019 at 4:00 am and they are expected to be back on 19/02/2019 at 10:00 pm . The students are accompanied by the following two faculty members as Escort.	
<ol style="list-style-type: none">1. Dr. Vincent Sam Jebadurai- Assistant Professor- Civil Engineering- 94878468992. Ms. Aiswarya S -Assistant Professor- Civil Engineering- 8903885037	
We wish them a safe and successful Industrial visit	
 Head of the Department (Civil Engineering)	
To,	
<ol style="list-style-type: none">1. The Dean (SET)2. The Deputy Registrar(Student Affairs)- With a request to forward to the concerned authorities	
Encl: List of students	

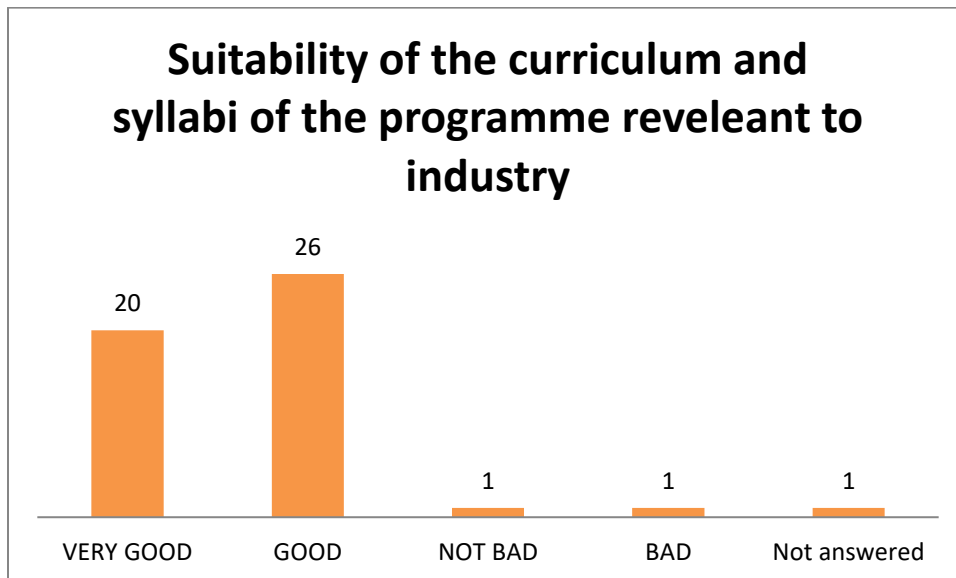
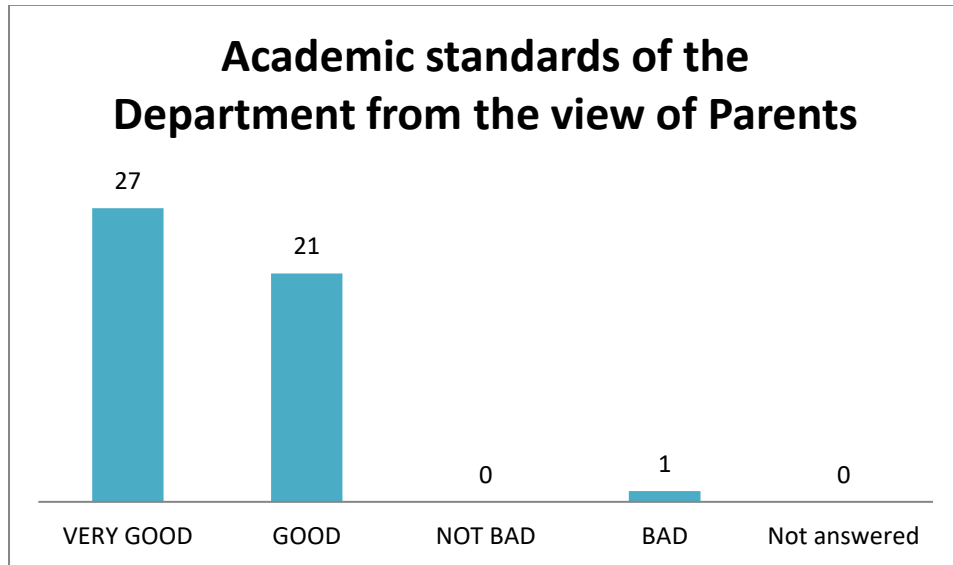
Action taken: Annexure II

FEEDBACK ANALYSIS 2018-19

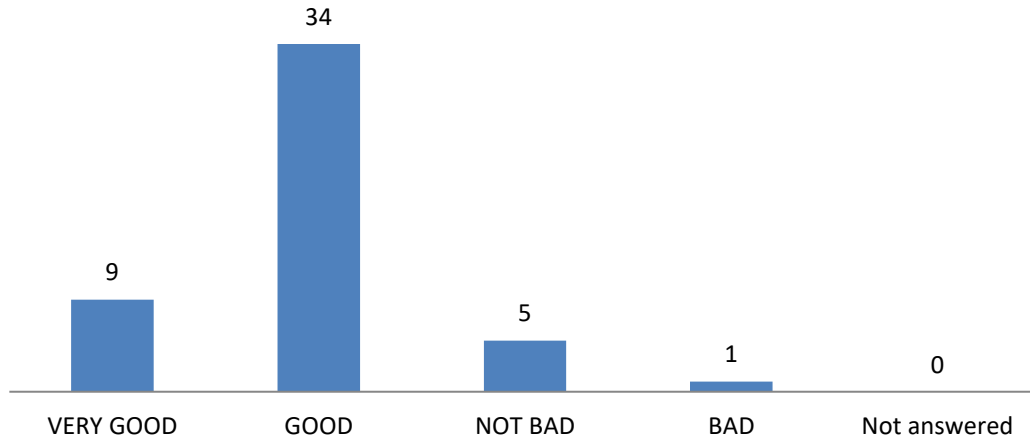
The feedback from the parents, employers, alumnus, students and faculty members are analyzed using various criteria and evaluated below.

Number of parents participated; approximately 60

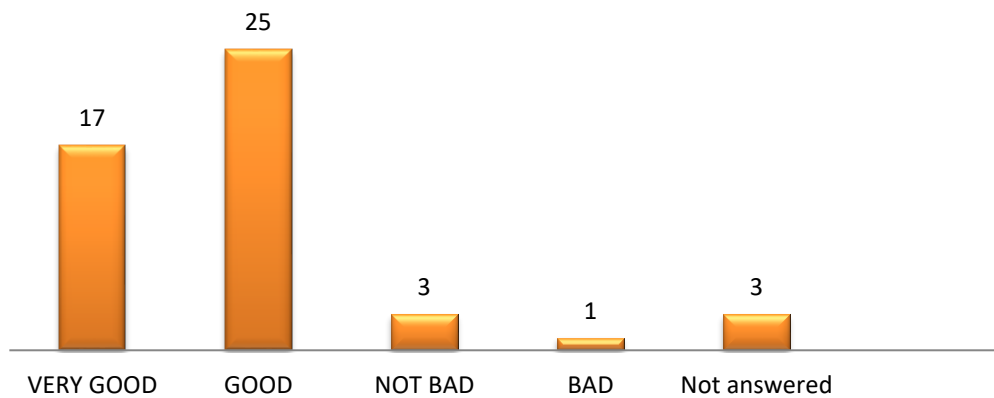
Filled in feedback received; 29



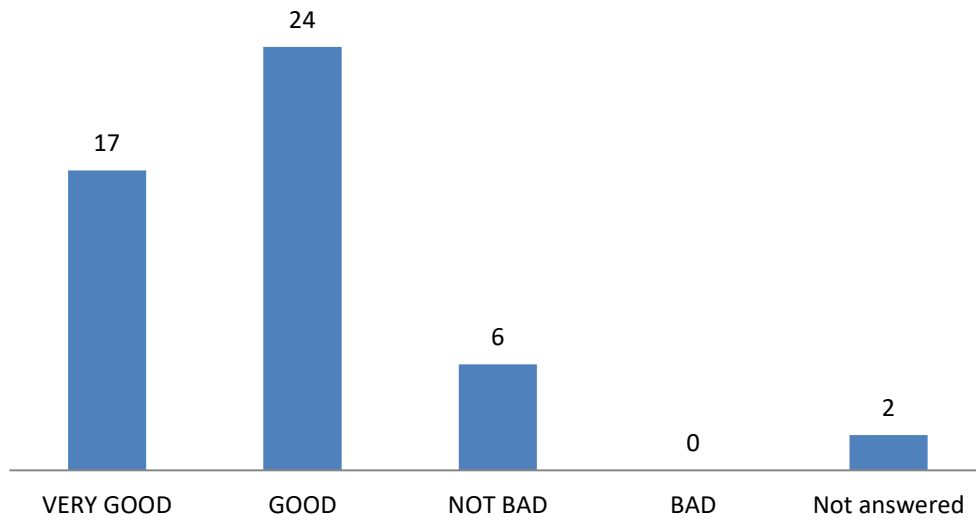
Academic understanding level of our son/daughter after completing the courses



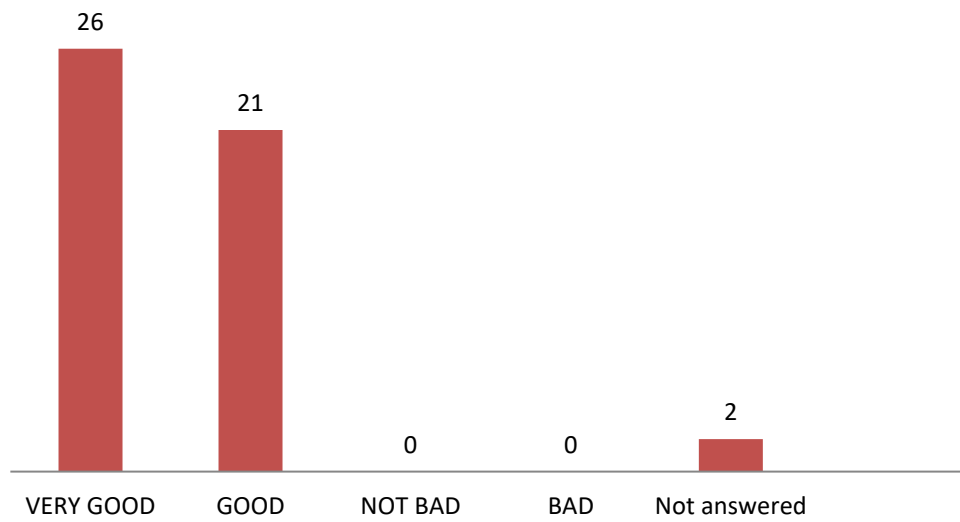
Support given by department for pursuing higher studies/career development to our son/daughter



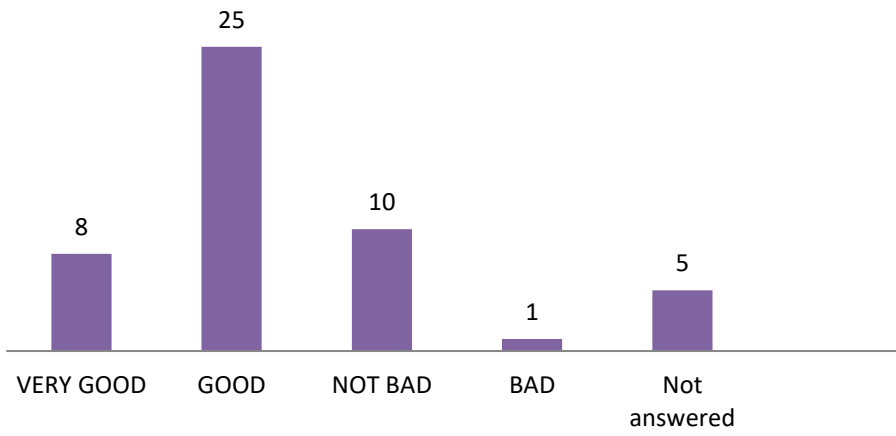
Improvement of communication skill



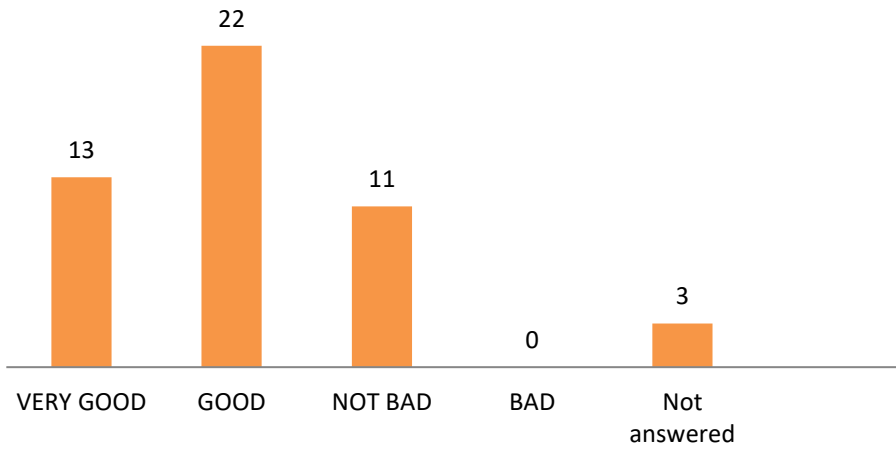
Teaching and learning



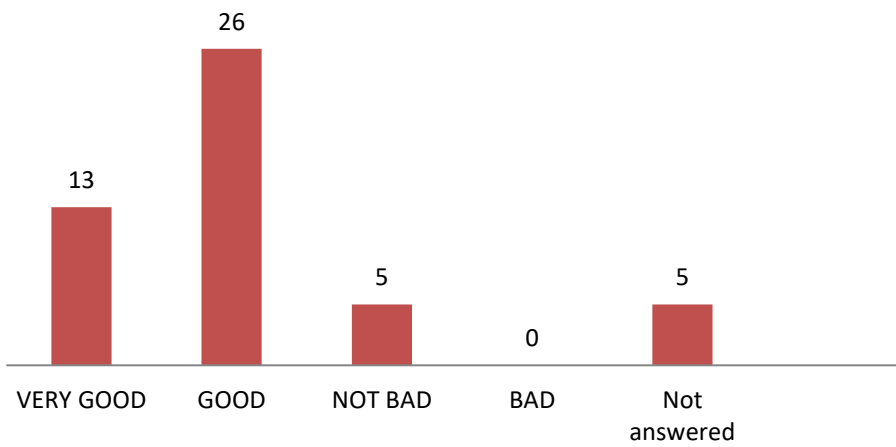
Placement



Hostel and mess



Sports



Recreational activities

