**Proforma – X(b)**

**CHECKLIST FOR SUBMITTING Ph.D. THESIS**

*(To-be filled only by the Supervisor)*

Name of Research Scholar :

Register Number :

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|  |  | **Supervisor** | **Director (RC)** |
| 1 | One copy of the Thesis prepared as per the guidelines of Karunya University | Yes/No | Yes/No |
| 2 | Whether Thesis submitted within the maximum duration | Yes/No | Yes/No |
| 3 | If not, extension order obtained | Yes/No/NA | Yes/No/NA |
| 4 | Copy of the extension order enclosed, if applicable | Yes/No/NA | Yes/No/NA |
| 5 | Extension fees paid & the original receipt has been enclosed with the Synopsis/Thesis submission form | Yes/No/NA | Yes/No/NA |
| 6 | Whether Thesis submitted within six months of Synopsis submission | Yes/No | Yes/No |
| 7 | If not, fee receipt for Rs. 1000/- as late fee and the approval letter from DC members is enclosed | Yes/No/NA | Yes/No/NA |
| 8 | Proforma for submission of Thesis  (download from the website) | Yes/No | Yes/No |
| 9 | No dues Certificate (original) is enclosed  (available at the Office of Academic Research) | Yes/No | Yes/No |
| 10 | Duly signed check-list by the scrutinizing faculty is enclosed | Yes/No | Yes/No |
| 11 | Corrections mentioned by the scrutinizing faculty incorporated in the Thesis | Yes/No | Yes/No |
| 12 | Soft copy of the consolidated thesis in prescribed format (word & pdf) | Yes/No | Yes/No |
| 13 | Chapter-wise (first page to CV) soft copy of the Thesis in prescribed format **(word & pdf)** | Yes/No | Yes/No |
| 14 | Plagiarism report is enclosed (Hard & PDF Soft Copy) | Yes/No | Yes/No |
| 15 | Copy of the UG & PG/M.Phil Degree Certificates is enclosed | Yes/No | Yes/No |

I am herewith forwarding above all, checked and found correct.

Signature of Supervisor

(Name and Address with Seal)

Place :

Date :